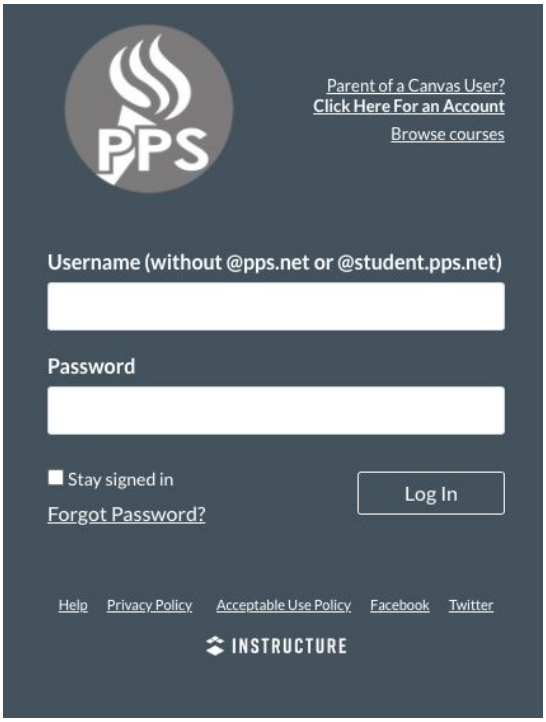
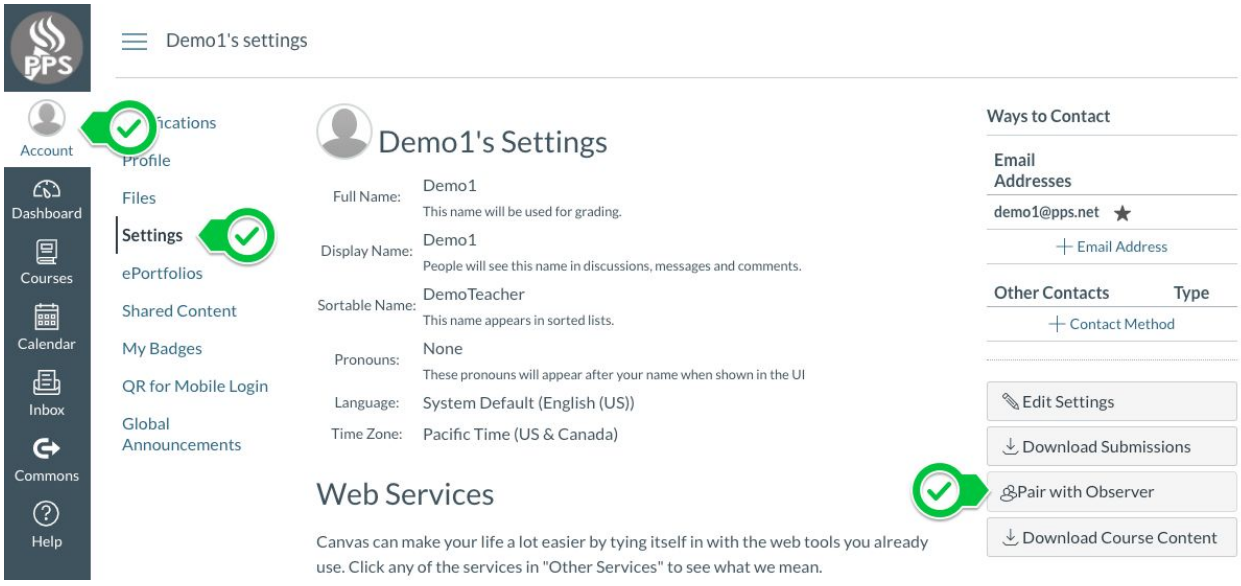
Quick Guide: Parent Access to Canvas

In order for parents to access and view student courses, they must first be “paired” to their student’s account. This is a two-step process. First, the student must provide the parent with a pairing code. Second, the parent can use that code to create their account and become an observer in their student’s courses.

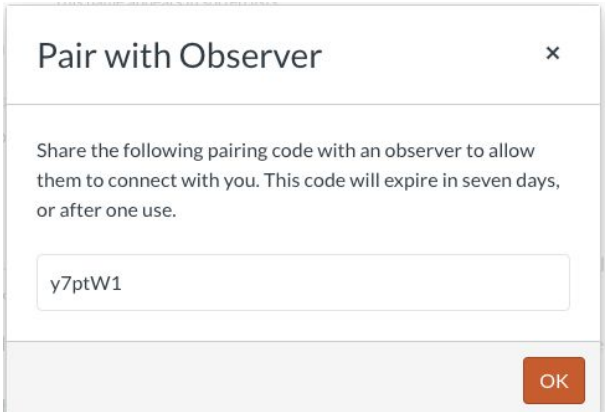


Step 1: Student must provide the parent with a pairing code.

1) As the student, log in to Canvas via lms.pps.net.
2) Enter the front end of your username only, up to but not included the @student.pps.net.
3) Enter your password.
4) Click the login button.
5) Click on "Account"
6) Click on "Settings"
7) Click on "Pair with Observer"

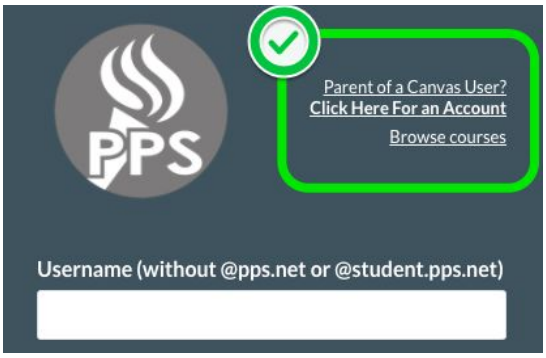


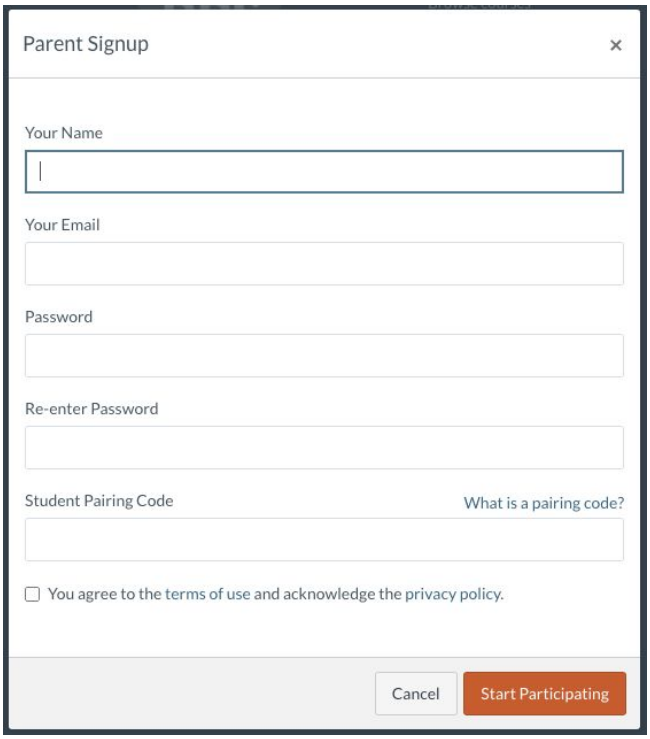
8) Copy or write down the pairing code that will appear in the open dialog. Give this pairing code to your parent.



Step 2: Parent signs up for a Canvas account and pairs to their student account

1) In a web browser, go to **lms.pps.net**.
2) Click on the “Parent of a Canvas User?” link in the upper right.
3) Enter your password.
4) Click the login button.



5) Complete your name, email, and select a password.
6) Enter the pairing code provided to you by your student.
7) Click “Start Participating”

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