



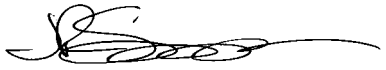
7.20.021-AD Volunteers Program – Implementation

- (1) **Principal or Program Administration.** The success of a volunteer program on the local school or program level depends upon the support of the school principal or assigned administrator. The principal or program administrator must appoint a volunteer coordinator, or work cooperatively with a PTA appointed coordinator, to handle day-to-day details. The principal or program administrator has the final decision for direction of the local school volunteer program.
- (2) **Services of Volunteers.** Volunteers' services include but are not limited to the following:
 - (a) Instructional volunteers provide direct service to students and staff. Services to students are supervised by a teacher;
 - (b) Resource volunteers under the supervision of a teacher provide curriculum enrichment for students;
 - (c) Organization volunteers make up the school community organizations (PTA or PTO, Boosters, Dads Clubs, Local School Advisory Committees, Central Budget Review Committee, programmatic advisory committees, etc.) and provide counsel to school and district administrators.
- (3) **Status of Volunteers.** Volunteers may be utilized to assist district personnel in local school and district programs. The teacher or program administrator retains responsibility for supervising, diagnosing, prescribing, instructing, and evaluating students.
 - (a) The acceptance and utilization of the services of any person on a voluntary basis shall be at the discretion of the school system, and the utilization of such services may be discontinued by the school system at any time.
 - (b) Volunteers will be defended by the district for the purpose of liability for injuries caused by district fault while serving within the scope of duty.
 - (c) No offer of voluntary services by any otherwise qualified person shall be rejected on the basis of age, color, creed, disability, marital status, national origin, race, religion, sex, sexual orientation or any other basis of unlawful discrimination.
 - (d) Available volunteer services shall not be used as the basis for a reduction in force.

(e) Volunteers shall not engage in political or religious activities while on district premises and while performing district duties.

Policy Implemented: 7.20.020-P

History: Adpt. 3/90; Amd. 8/91; Amd. 9/01/02

For official use only	
Approved:	
	<u>9/01/02</u>
_____ Superintendent	_____ Date