



3.60.031-AD Operation of Vending Machines

- (1) Vending machines may be permitted in district schools for the sale of food and beverages subject to the following requirements:
 - (a) The Purchasing Department, in consultation with the Nutrition Services Department and principals, will be responsible for authorizing agreements with vending machine companies. A competitive procurement process shall be followed for all such agreements entered into by the district, consistent with applicable Board policies, directives and rules.
 - (b) The Nutrition Services Department, in consultation with the building principal and Facilities and Assets Management Department, will be responsible for the appropriate location of all machines.
 - (c) Following location approval, the building principal will be responsible for arranging installation by the vending machine company. All installation related costs, including damage to district property resulting from the installation, are to be borne by the vending machine company.
- (2) Vending machine foods and beverages offered for sale must meet nutritionally appropriate standards as determined by the director of Nutrition Services, based upon federal and state requirements and Board policies. Staff and students should have input in determining food and beverage selections.
- (3) The district shall not vend beverages containing greater than 5 mg caffeine per ounce or beverages containing herbal additives designed or promoted as producing a stimulative effect.
- (4) Nutrition Services and the Purchasing Departments shall provide the Board with a quarterly review in the first year of a large-scale vending contract and annually thereafter. The report should address contract compliance, quarterly/annual sales volumes, and other issues as may be requested by the Board or suggested by Nutrition Services Department and/or Purchasing Department.
- (5) The distribution of revenues among participating schools, the Nutrition Services Department and the district General Fund, will be determined by the Superintendent, in consultation with the Board. Except as specifically provided for by the Board, distribution of funds to participating schools shall not be linked to sales levels at particular schools.

Legal References: ORS 332.107; OAR 581-051-0100; OAR 581-051-0305; OAR 581-051-0310; OAR 581-051-0400

Policy Implemented: 3.60.030-P Food Sales in Schools

History: Iss 6/71; Amd 7/77; Amd 7/80; Amd 10/83 ed; Amd 8/94 ed; Rev, Rnm 9/24/01, BA 2003