



**3.10.014-AD School Principal Duties – Community Relations**

In the area of developing and maintaining effective community relations, the principal shall:

- (1) Establish a systematic and effective plan for communication between the school and community regarding school programs and school related issues;
- (2) Help establish and maintain viable and effective parent organizations;
- (3) Establish an effective system for handling all complaints and concerns received in his/her school including the investigating of facts and constructive responses to legitimate grievances. He/She shall keep written copies of communications from and with patrons and shall apprise the supervisor of the more significant problems.

Policy Implemented:

History: Adpt. 7/71; Amd. 5/84; Amd. 9/01/02

<b>For official use only</b>	
<b>Approved:</b>  _____ Superintendent	<u>9/01/02</u> Date