

Bylaws of ACCESS Academy Site Council

ARTICLE I

Name

The name of this organization is ACCESS Academy Site Council (Site Council), an unincorporated association.

ARTICLE II

Purpose of Organization

This organization exists for the purpose of implementing Site Council requirements of Oregon's Educational Acts. The Council assesses the specific characteristics of ACCESS Academy's program, its curriculum goals and mission, teaching strategies being used, student achievement data, success of previous improvement plans, and unique staff, student, and community issues.

The Site Council's responsibilities shall include,

1. Developing and coordinating the implementation of Oregon's Educational Acts at the school site;
2. Enhancing the quality and effectiveness of student achievement and attitudes towards learning;
3. Developing a plan to improve the school's instructional program;
4. Deciding how best to achieve the goals set by the District to improve student achievement, and determining how to monitor progress toward the goals;
5. Developing and implementing a plan to improve professional growth for the school staff;
6. Being knowledgeable about the goals established by the Board of Education for PPS and the expected outcomes for staff and students established by the state of Oregon;
7. Working collaboratively with school staff, adult family members and the community to implement the school improvement plan and to ensure good communication among all participants in the school.

ARTICLE III

Site Council

1. Number of Members. The number of members of the Site Council should be at least eight (8), comprising:
 - At least three (3) ACCESS teachers
 - At least three (3) current ACCESS parents
 - One (1) ACCESS classified staff member
 - The Principal of ACCESS or his/her designee

2. The term of office for a member shall be two (2) years.
Council membership shall be allotted as provided by HB2991 and Portland Public School Board policy. Parent and teacher members of the Site Council shall serve for “staggered” two-year terms, with at least one parent member and one teacher member stepping down at the end of each school year to make room for new parent/teacher voices on the Site Council.
3. Selection of Members. Members shall be elected according to applicable State, District and PAT guidelines during the current academic year. Elections shall be completed by October 15th. All reasonable efforts shall be taken, in selecting members, to reflect the diversity of the ACCESS community.
4. Regular Meetings. The regular meetings of the Site Council shall be at ACCESS Academy at the time and place fixed by the Site Council and stated in a Notice of Meeting.
5. Attendance. Members shall make reasonable efforts to attend all meetings. The Site Council shall consider replacement (by majority vote) of any member failing to attend two consecutive Site Council meetings.
6. Quorum. A quorum for transaction of business at a meeting of the Site Council shall be a majority of the members of the Site Council.
7. Manner of Action. The Site Council shall strive to make decisions by consensus; however, the act of the majority of the members present at a meeting at which a quorum is present shall be the act of the Site Council, unless a different number is provided by law, or these Bylaws.
8. Open Meetings. All meetings of the Site Council shall be open to attendance by any interested person. Meetings shall be conducted in a manner that permits participation, except voting, by all persons in attendance.
9. Minutes. The Site Council shall keep a record of discussions and decisions.

ARTICLE IV

Officers

1. Officers of the Site Council. The officers of the Site Council shall be a Chair, a Recorder and such others as may be deemed necessary by the Site Council.
2. Appointment and Term of Office. The Chair shall be elected for one year. The Recorder position shall be rotated.
3. Resignation and Removal. An officer may resign at any time by delivering notice to the Site Council. Any officer appointed by the Sited Council may be removed by majority at any time.
4. Vacancies. A vacancy of any office may be filled by the Site Council.
5. Convener. The Chair shall be the facilitator of the Site Council and shall prepare and distribute an agenda and preside at meetings of the Site Council. The Chair shall perform other duties as assigned by the Site Council.
6. Recorder. The Recorder shall prepare and distribute the minutes of all meetings of the Site Council.

ARTICLE V

Committees

The Site Council may appoint such committees as it deems appropriate or necessary and shall define the duties of such committees.

ARTICLE VI

Amendment of Bylaws

The Bylaws may be altered, amended, or repealed and new bylaws may be adopted by the Site Council at any regular or special meeting.