Welcome to Portland Public Schools

Register Your Child in Three Steps





Step 1: Find your school assignment by address

- → Students residing in Portland Public Schools have the right to enroll at the school assigned to their home address.
- → Enter your home address in School Finder. If the address is not found in School Finder, contact the Enrollment and Transfer Center at enrollment-office@pps.net or call (503) 916-3205.
 - Proof of your home address is required to start the registration process.
- → Please call 503-916-5770 or visit the McKinney-Vento website if you are living in unstable housing and would like help enrolling your child in school.





Proof of student name and birthdate

- → Examples: Birth certificate, passport, or similar document
- Proof of age documents are required for incoming kindergarteners and students who have never attended school in the United States. It is not required for students who have previously been enrolled.



Sample passport



Sample birth certificate





2 address verification documents

- → Examples: Mortgage, rental agreement, utility bill, property tax, insurance or governmental assistance statement
- Must be dated within the last 30 days with parent name, home address, and date visible.
- → If you are not able to present proof of address, contact the school or the Enrollment and Transfer Center.



Sample utility bill

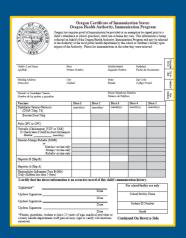


Sample rental agreement





→ Immunization Record (returning students--check with your school)



→ Vision and Dental Screening (children age 7 and under only)

1000000	nd Dental Screening Certification	
vision an	d Dental Screening Certification	n Form
Student Name:	Date of Birth:	Grade
(Please print Last N		
	Student ID:	
before entering school for the fire Section 1: (2)(a) through (3)(b) For (2)(a) through (3)(c)	who is 7 years of age or younger to have de it bins. For information about vision requirement information about dental requirements see 201 site and sign both Vision and Dental Screening	ris see 2013 Gregor MS3000 5 Gregori HS2972 Section 1,
VISION SCREENING CERTIFICAT	ION (Please check the appropriate box)	
My Child has received a vision e	screening.	
Most recent screening or eye seam	date: Was a follow-up recommen	vded? (circle) Yes or No
Name of provider:		
☐ I have previously submitted cert	fication to the school office at	
I am not providing certification of	f vision screening/exam due to my religious bell	ets.
Parent/Guardian Signature		400
Parent/Guardian Signature	0	540
	TION (Please check the appropriate loss)	540
	TION (Please check the appropriate box)	540
DENTAL SCREENING CERTIFICA	TION (Please check the appropriate box)	ale
DENTAL SCREENING CERTIFICA	TION (Please check the appropriate hox) screening within the last 12 months.	ale
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Additionally...

- Emergency contact information
- Previous school's contact information (not required at the start of kindergarten)





Step 3: Register

If your student is **NEW** to PPS:

- → Enroll Online -- Estimated time to complete is 20-30 minutes
 - Proof of home address can be uploaded during the online process. Other forms will be collected separately by the school admin assistant



→ Complete a <u>fillable form</u> and turn in to your school admin assistant, along with all supporting documents

If your student is *RETURNING* to PPS:

→ Complete a <u>fillable form</u> and turn in to your school admin assistant, along with all supporting documents





What To Expect Next

- → The school admin assistant will follow up to request any missing information or documentation.
- → A records request will be sent to the previous school, if applicable.
- → You will begin receiving enrollment information, such as a class schedule, and times to meet your new teacher and staff.
- → If you are registering during the summer, please note that schools are closed until mid-August, so you may not hear from them until 1-2 weeks before the start of the school year.



